

Minutes of Meeting
INFORMAL FACT-FINDING CONFERENCES
OCTOBER 11, 2011

The Board for Contractors convened in Richmond, Virginia, an Informal Fact-Finding Conferences pursuant to the Administrative Process Act.

Kristin Becker, Presiding Officer, presided. No Board members were present.

Victoria Traylor, appeared for the Department of Professional and Occupational Regulation.

The conferences were recorded by Tammie M. Brown, CCR and the Summaries or Consent Orders are attached unless no decision was made.

Disc = Disciplinary Case
Lic = Licensing Application
RF = Recovery Fund Claim

C = Complainant/Claimant
A = Applicant
R = Respondent/Regulant
W = Witness
Atty = Attorney
Inv = Investigator

Participants

- | | |
|---|---|
| 1. Joseph James Karavias
File Number 2012-00256
Start: 10:34 a.m.
End: 10:55 a.m.
(No Decision Made) | A-Joseph Karavias |
| 2. Steve M. Smith
t/a Town & County
File Number 2012-00257
Start: 9:13 a.m.
End: 9:25 a.m.
(No Decision Made) | A-Steve Smith |
| 3. William Richard Sutton, Jr.
File Number 2012-00260
Start: 9:30 a.m.
End: 9:59 a.m.
(No Decision Made) | A-William Sutton, Jr.
W-Joel Brusherd
W-Lorna Smith |
| 4. Roger Donald Newlond
File Number 2012-00259
Start: 10:02 a.m.
End: 10:30 a.m. | A-Roger Newlond |

(No Decision Made)

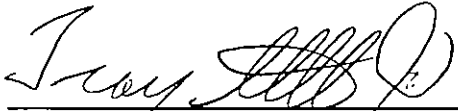
5. Rodney L. Mitchem
t/a Flooring Masters of Tidewater
File Number 2012-00258
Start: 1:17 p.m.
End: 1:56 p.m.
(No Decision Made)

A-Rodney L. Mitchem

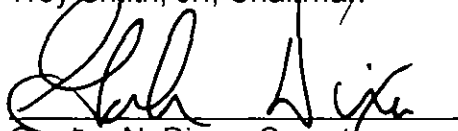
6. American Home Maintenance Services, LLC
File Number 2012-00336
Start: 2:03 p.m.
End: 2:40 p.m.
(No Decision Made)

A- Earl Pence
W-Ricky Pence
W-Gamble Hanes

Board for Contractors



Troy Smith, Jr., Chairman



Gordon N. Dixon, Secretary

COPY TESTE:

Custodian of Records

**STATE AND LOCAL GOVERNMENT
CONFLICT OF INTEREST ACT**

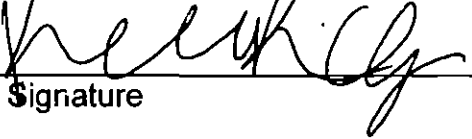
**TRANSACTIONAL DISCLOSURE STATEMENT
for Officers and Employees of State Government**


1. Name: Kristin Becker Clay
Title: Presiding Officer
3. Agency: Board for Contractors
4. Transaction: Informal Fact-Finding Conferences on October 11, 2011
5. Nature of Personal Interest Affected by Transaction: _____
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6. I declare that:

(a) I am a member of the following business, profession, occupation or group, the members of which are affected by the transaction:

(b) I am able to participate in this transaction fairly, objectively, and in the public interest.


Signature


Date